



9th February 2017

Dear Parent or Carer

Year 9 Parents' Evening: Monday 13th February 2017

We are holding our Year 9 Parents' Evening on Monday 13th February. Parents' Evenings are an important opportunity for parents and pupils to meet with each subject teacher, discuss their academic progress and set clear targets for the future. In particular, this Parents' Evening is particularly important as Year 9 begin the process of evaluating their progress in each subject and choosing their GCSE options subjects to start in September.

I understand that you are either unable to attend Parents' Evening on Monday evening, or have not yet booked appointments. I would therefore strongly recommend that you contact our Exams Officer, Mrs Hollows, to book appointments. Alternatively, if you are unable to attend Parents' Evening, please contact Mr Butcher on 07790 351283 to arrange another time during which you and your child can meet with your child's Form Tutor and to discuss their progress and GCSE options.

I look forward to hearing from you. In the meantime, please do contact myself or Mr Butcher if you have any queries.

Yours sincerely

Mrs S Smith
Head of Care & Achievement for Year 9