



27th February 2017

Dear Parent/Guardian

GCSE Spanish Writing Controlled Assessment

I am writing to inform you that on Tuesday 28th March your son/daughter will complete his/her final GCSE Spanish Writing Controlled Assessment. This assessment is worth 15% of the final grade and it is really important that he/she meets or beats his/her target.

Pupils have already started to learn their paragraphs, having produced draft pieces which have been corrected. It is however a long process and so they will need to try their utmost to secure their desired grade. Consequently, independent work at home above and beyond the usual amount will be required between now and their examination.

In order to help pupils I have given them various deadlines to learn individual paragraphs and he/she will complete a mock assessment in their Spanish lessons. I will feedback the results from these mock assessments in his/her planner. In addition, I have informed them of various times between now and the exam when they can come at lunch and/or after-school for extra support.

Some pupils can sometimes feel a little overwhelmed during this time but experience shows that pupils who remain calm but work hard and rest well are capable of doing very well. I would therefore recommend working on this daily in short-sharp bursts, tackling small bits at a time rather than trying to learn everything at the last minute which can cause pupils to panic a little and/or feel stressed. I am confident that with hard work your son/daughter will make a real success of this assessment.

If you have any questions regarding any of the aforementioned then please do not hesitate to call me in school or email me. Thank you in advance for your support.

Yours sincerely

Ms R Cope
Head of MFL
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